

**MINUTES
LOGAN VILLAGE COUNCIL
MEETING IN REGULAR SESSION
DECEMBER 10, 2019**

The December 10, 2019 regular meeting of the Village of Logan Council was convened at 4:30 p.m. at the Village Office.

COUNCIL MEMBERS

PRESENT:	Mayor Babb	Present
	Councilmember Newton	Present
	Councilmember Osborn	Present
	Councilmember Bass	Present
	Councilmember Shivers	Present

VILLAGE EMPLOYEES

PRESENT:	Scott Parnell, Administrator
	Rosalie Rachor, Clerk/Treasurer
	Rodney Paris, Police Chief

VISITORS PRESENT:	Richard Fankhauser	Carol Fankhauser
	George Ervin	Jerry Hawkins
	Donna Hawkins	Harold Westall
	Judy Westall	Zerelda Biffle
	Lupe Lacy	Bobby Casados
	Judy Casados	Debbie McClure

Mayor Babb called the meeting to order and presided during the meeting.

ITEM 1 – AGENDA – Upon a motion by Councilmember Newton seconded by Councilmember Bass, Council unanimously approved the agenda.

ITEM 2 – APPROVAL OF MINUTES – Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved the regular meeting minutes of November 12, 2019.

ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT – Upon a motion by Councilmember Newton and seconded by Councilmember Shivers, Council unanimously approved the accounts payable and financial report.

ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS – Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved the Departmental Reports.

ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS – Judy Casados, Bobby Casados and Debbie McClure presented a certificate of appreciation to the Village of Logan and Councilmembers from the American Legion Auxiliary Unit 77. They appreciate the services and

contributions to the advancement of the American Legion Auxiliary programs and activities dedicated to God and Country.

ITEM 6A – RESOLUTION NO. 620 – A RESOLUTION CONCERNING GOVERNING BODY MEETINGS AND PUBLIC NOTICE REQUIREMENTS – A resolution for the governing body meetings and public notice requirements to be approved every year. This resolution will supersede last year’s resolution.

Upon a motion by Councilmember Bass and seconded by Councilmember Newton, Council unanimously approved Resolution No. 620 – A Resolution Concerning Governing Body Meetings and Public Notice Requirements.

ITEM 6B – HDR ENGINEERING, INC. – PROFESSIONAL ENGINEERING SERVICES – NMED GROUNDWATER DISCHARGE PERMIT RENEWAL AND WASTEWATER TREATMENT FACILITY MODIFICATIONS – Administrator Parnell stated that the Village has requested HDR Engineering, Inc. to complete preparation of the permit renewal application and supporting documentation for submittal to New Mexico Environment Department (NMED) and provide the Village with assistance as needed during the permit renewal process. In addition to completing renewal of the Ground Water Discharge Permit (GWDP), the Village requires assistance with evaluating some minor modifications at the Wastewater Treatment Facility (WWTF) needed for maintaining compliance with the GWDP requirements.

Upon a motion by Councilmember Bass and seconded by Councilmember Osborn, Council unanimously approved the proposal from HDR Engineering, Inc. to provide professional engineering services for the NMED GWDP renewal and WWTF modifications.

ITEM 6C – HDR ENGINEERING, INC. – REQUEST FOR ADDITIONAL SERVICES – SMITH TANK REHAB – Administrator Parnell stated that the Village authorized HDR to complete the design of improvements for the Village’s existing Smith Tank. HDR completed the design of the tank improvements in January 2019 and the project was advertised for bidding. Bids were received on February 5, 2019 but the bids exceeded the Village’s available budget and the project was not awarded. The Village wishes to proceed with re-bidding the project based on a reduced scope of work that will only include recoating the interior of the tank.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved the request from HDR Engineering, Inc. for additional service of the Smith Tank Rehab.

ITEM 7 – OLD BUSINESS – None

ITEM 8 – MISCELLANEOUS BUSINESS – Councilmember Osborn stated that she was approached about the shoulders on US Highway 54. The semi-trucks pull in and park blocking business. Chief Paris stated that his department can enforce the no parking but would like for Administrator Parnell to meet with the District Engineer for a solution.

Councilmember Osborn stated that she is concerned of the nature of the business being conducted at the old Fina Station. Administrator Parnell stated that he will contact the property owner (Tonya Cone).

Administrator Parnell stated that he met with Tommy Bruhn on the Trading Post cleanup. Tommy stated that it should be cleaned up by the middle of February 2020.

Councilmember Osborn questioned if the Village can get the Bruhn's property on Second Street and 540 Loop cleaned up. Chief Paris stated that he is working with Administrator Parnell on a plan to help remedy the problem.

Councilmember Bass questioned if there is any progress on the water line crossing the river as part of the contract with Ute Lake Ranch. Administrator Parnell stated that there has been no report from Attorney Frost.

ITEM 9 – ADMINISTRATIVE REPORT – 1) All current drivers are clear with no restrictions. 2) John Herrera with NMDOT was in Logan at my invitation on December 4th to asses street resurfacing needs for capital outlay funds. 3) I will be traveling to Clovis December 11, to meet with Ray Mondragon to file our ICIP submittals for the upcoming legislative session for assistance with the funding of upcoming Smith well drilling and tank refurbishing. 4) HDR Engineering has completed our discharge permit renewal for submissions to NMED pending Council approval. The proposal is were enclosed in your packet. 5) HDR Engineering has refined the scope of work for the Smith well and tank pending Council approval. The proposal is were enclosed in your packet. 6) Rosalie and myself attended the DFA conference in Albuquerque November 13th, 14th, & 15th and I personally left with way too much information. 7) Rosalie, Mayor Babb and I met with our independent auditor on December 2nd. She will present her final report to the Council upon completion. I would like to commend Mrs. Rachor for her superb preparedness and work as also stated by Ms. Rush.

ITEM 10 – Announcement of the next regular meeting on Tuesday, January 14, 2020 at 4:30 p.m. at the Village Governing Body Meeting Room, 108A US Highway 54.

ITEM 11 - EXECUTIVE SESSION PURSUANT TO 10-15-1 (H) (2) NMSA 1978 LIMITED PERSONNEL MATTERS – POLICE OFFICER POSITION - Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously agreed to go into executive session.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

ITEM 12 – RETURN TO OPEN MEETING –

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes

Councilmember Bass	Yes
Councilmember Shivers	Yes

The only item discussed in executive session was limited personnel matters.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved to hire Shea Henthorn for the Police Officer position at \$18.25 per hour.

ITEM 13 - Upon a motion by Councilmember Newton and seconded by Councilmember Osborn, Council unanimously approved to adjourn the meeting.

ATTEST:





Rosalie Rachor

Clerk/Treasurer



David Babb
Mayor